

Job Announcement  
**Teacher Specialist –  
Assistive Technology  
Center**

**Please Circulate and Post**



CALIFORNIA  
DEPARTMENT OF  
EDUCATION

**Final Filing Date: Open until filled  
(desire to fill for 2025-26 school year)**

**UNIT/PC#:** 184-642-9153-002

**Tenure/Time Base:** Permanent, full time

**Location:** California School for the Blind,  
Fremont 500 Walnut Ave, Fremont, CA 94536

**Base Salary per month:** \$7,166.00 - \$9,898.00

**Recruitment & Retention per month:** \$700.00

**Total Salary per month:** \$7,866.00 - \$10,598.00

**Annual Salary:** \$94,392.00 - \$127,176.00

**Workdays:** 194 (Academic Calendar)

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## **Duties**

The Technology Teacher Specialist collaborates with teachers, specialists, and other staff throughout California and on-campus at CSB to promote individual skill-building and the use of technology to support access to differentiated curricula across various programs. This position works directly with students and teachers to provide instruction, assist in lesson planning, and integrate technology to enhance student learning and skill development. Responsibilities include assessing student skills, developing appropriate technology goals, and fostering student expectations for using technology effectively. The specialist partners with other Teacher Specialists and Teaching Assistants in the Technology Lab to develop and implement best practices in technology instruction for students with visual impairments, including developing instructional materials, teaching short-term courses, and coordinating technology assessments. Additional responsibilities may include contributing to other needs and opportunities as they arise. All duties are in collaboration with the technology team.

- Provides direct instruction & student skill development to:
  - Prepare and teach targeted technology lessons to small groups and individual students.
  - Develop structured roadmaps for students to achieve technology milestones across the curriculum.
  - Create and implement course offerings and short-term elective courses to meet the unique and evolving needs of CSB students.
  - Foster student independence and skill progression through hands-on instruction and guided practice.

- Collaboration & Educational Team Support:
  - Partner with teachers, specialists, and educational teams to integrate technology into instruction.
  - Write lesson plans, curricula, and instructional guides to support technology skill acquisition.
  - Provide training and support to educational staff on best practices in technology instruction.
  - Support and train Teaching Assistants in the Technology Lab, including schedule coordination and instructional assistance.
  
- Outreach & Statewide Support:
  - Collaborate with the Technology Team and local education agencies (LEAs) to provide consultation, assessment, training, and technical assistance related to technology for blind and low-vision students.
  - Develop and lead short courses, workshops, and community-wide events such as technology trainings, day camps, vendor days, open houses, and White Cane Day.
  - Attend and present at conferences as appropriate to promote professional development and best practices in the field.
  
- Student Assessments & Resource Development:
  - Conduct and coordinate technology assessments for outreach students, triennial IEPs, new student evaluations, and CSB's Assessment Program.
  - Support IEP teams and educators by identifying appropriate technology solutions based on student assessments.
  - Create a variety of instructional resources and materials to support student learning and technology integration.
  
- Technology Resource Management:
  - Manage technology inventory, purchasing, and multi-year planning to ensure students and staff have access to necessary technology.
  - Act as contract monitor for technology-related services and products to support educational needs.
  - Maintain public-facing webpages related to technology instruction, resources, and outreach.
  
- Other Duties
  - Support the California Education Resource Center and Statewide Outreach Services to enhance the impact of technology integration across CSB and educational programs statewide.
  - Contribute to other initiatives and evolving opportunities that align with CSB's mission and goals.

## Required Qualifications

- Applicant must possess a valid credential in either or both:
  - California Education Specialist's Credential in Visual Impairment
  - California Clinical Rehabilitative Services Credential in Orientation & Mobility
  - *or have extensive technology teaching experience and enroll in a program for a California Education Specialist's Credential in Visual Impairment by the beginning of the term and complete the preliminary credential within 2 years.*
- A positive mindset and flexible approach to work and teaching
- Proactive self-starter with the ability to multitask, establish and rearrange priorities, and maintain focus on both short-term and long-term goals.
- Proficient computer skills in utilizing various word processors, spreadsheets, and online resources.
- Savvy internet skills in researching and discovering deliverables and resources.

## Desired Qualifications

- Experience teaching blind and low vision students including students with additional disabilities.
- Experience managing groups of students.
- Excellent interpersonal skills, written communication skills, and oral communication skills.
- Ability to work collaboratively within the Assistive Technology team and Education Resource Center as well as with a wide range of stakeholders.
- Experience and/or familiarity with academic testing of student.

Please refer to Duty Statement for further information related to job expectations.

## Benefits

Benefit information can be found on the California Department of Human Resources (CalHR) website, [www.calhr.ca.gov](http://www.calhr.ca.gov) and the California Public Employees Retirement System website (CalPERS) [www.calpers.ca.gov](http://www.calpers.ca.gov)

From employee pensions managed by the CalPERS to health, dental, and vision plans, state employment offers you many benefits. The Savings Plus Program provides additional opportunities to save for retirement with 401(k) and 457 Plans.

California State Teachers Retirement System (CalSTRS) is only applicable if you are currently in the CalSTRS system and wish to remain in their retirement system.

CSB is located in Fremont, CA and offers free parking. CSB is also two blocks from BART and the AC Transit bus stop is in front of campus.

The Teacher Specialist position at CSB works 194 days in the academic year (August – June).

## Pre-Employment Clearance

This position requires the following pre-employment clearance:

- Tuberculosis (TB) Risk Assessment and or Test
- Federal Bureau of Investigations (FBI) and Department of Justice (DOJ) Fingerprint Clearance.

**Final Filing Date: OPEN UNTIL FILLED – Desire to fill by next academic year – August 2025**

## How to Apply

Submit the following required documents:

- California School for the Blind Faculty Application
- Resume
- Copy of transcript(s) from Bachelor of Art/Bachelor of Science and beyond (upon hire, original transcripts are required)
- Attached Commission on Teacher Credentialing (CTC) public view of credential status or credential copy
- Three Letters of Recommendation (Note: Letters of Recommendations can be submitted later, but please indicate if they are/are not included with application packet)

**Submit the completed application packet via email or mail to:**

Dr. Chemene Hooker-Henry, Director - Human Resources  
CA Dept. of Education – California School for the Blind  
CA Dept. of Education State Special Schools Services Division – Diagnostic Centers  
500 Walnut Avenue  
Fremont, CA 94536  
[chhenry@csb-cde.ca.gov](mailto:chhenry@csb-cde.ca.gov)

All applications will be screened based upon desirable qualifications and experience.

For questions and/or additional information, please contact Dr. Chemene Hooker-Henry, at (510) 936-5587 or [chhenry@csb-cde.ca.gov](mailto:chhenry@csb-cde.ca.gov) For more information regarding the California School for the Blind, visit [California School for the Blind](http://CaliforniaSchoolfortheBlind.org) or [www.csb-cde.ca.gov](http://www.csb-cde.ca.gov)

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